



Funded by
the European Union



Freetown, 06th May 2019

TENDER SPECIFICATION DOCUMENT N. AVSI/SRL/UE/IMAGES/01-2019

Within the framework of the European Union funded project "IMAGES: Improving Management of CSOs in education sector" n° CSO-LA/2018/398-395, AVSI Sierra Leone is launching a call for tender to apply a portion of the grant to payments under this contract.

Supplies:

AVSI Foundation invites sealed bids from eligible bidders for the supply of the following commodity:

The below-mentioned vehicles will operate in rural areas of the country. It will be used to implement project activities through frequent trips between Freetown and the areas of operations.

Description	Quantity
Brand New pick-up double cub vehicles 4WD, manual gearbox, 4 doors, African Specification, diesel Engine size: 2500 cc to 3000cc, 6 seats, tyres dimension 205/R16C. Option: A/C, radio.	2 vehicles

Currency and financial proposal:

Price per unit should be indicated in Euro and Leones, with indicated the exchange rate used. The financial proposal should be inclusive of GST and Withholding Tax.

Eligibility criteria:

Bidders are requested to fill and return the forms attached (see session "Documents for Submission").

Exclusion causes:

Contracts shall not be awarded to bidders who, during the procurement procedure:

- (a) Are subject to a conflict of interest;
- (b) Are guilty of misrepresentation in supplying the information required by the humanitarian organization as a condition of participation in the contract procedure or fail to supply this information.

Documents for submission:

Copies of the following documents must be attached to the bid offer:

- 1) Certificate of Company Registration;
- 2) NRA Registration;
- 3) Manufacturer’s Authorization Certificate for dealership in Sierra Leone.
- 4) Eligibility Certificate duly filled and signed (Annex A)
- 5) AVSI Code of Ethics duly signed for acceptance (Annex B)
- 6) Any other relevant information or certification.

Delivery of Goods:

AVSI Foundation, 51 Lower Parsonage Street, Shell-Kissy Freetown.

Schedule of Delivery:

To be specified in the offer.

Terms of Payment:

To be specified in the offer.

Warranty:

To be specified in the offer.

Validity of the Offer:

Minimum 60 days.

Award Criteria:

Selection of eligible suppliers will be based on the following criteria:

Cost, Technical specifications, Warranty, Terms of delivery, Terms of payment, Previous experience while working with AVSI Foundation.

All sealed bids should be addressed to:

AVSI Foundation Sierra Leone, Logistic Department,
51 Lower Parsonage street Kissy-Shell Freetown

All bids must be marked with the correspondent Tender N. AVSI/SRL/UE/IMAGES/01-2019

Bid offers not strictly conforming to tender conditions may not be considered. AVSI Foundation reserves the right to accept or reject any bid, including the lowest bid received.

Deadline for submission of bids is Monday 27nd May 2019, 5.00 p.m. WAT.
Late bids will not be accepted.

AVSI Foundation Management will officially notify successful bidders only.